R pennsylvania
DEPARTMENT OF REVENUE

2017 PERIOD ENDING AND ADMINISTRATIVE DUE DATES FOR THE REMITTANCE OF EMPLOYER WITHHOLDING AND FILING OF QUARTERLY RETURNS AND W-2 FORMS

SEMI-MONTHLY FILERS Period End Date – 15th and last day of month Due Dates PA-501		MONTHLY FILERS Period End Date – last day of month Due Dates PA-501	MONTHLY, SEMI-MONTHLY AND SEMI-WEEKLY FILERS Due Dates W-3	QUARTERLY FILERS Period End Date - last day of March, June, September and December Due Dates PA-501/W3	ALL FILERS Due Date W-2
01/19/2017	07/19/2017	02/15/2017	05/01/2017	05/01/2017	01/31/2018
02/03/2017	08/03/2017	03/15/2017	07/31/2017	07/31/2017	
02/21/2017	08/18/2017	04/18/2017	10/31/2017	10/31/2017	
03/03/2017	09/06/2017	05/15/2017	01/31/2018	01/31/2018	
03/20/2017	09/20/2017	06/15/2017			
04/05/2017	10/04/2017	07/17/2017			
04/19/2017	10/18/2017	08/15/2017			
05/03/2017	11/03/2017	09/15/2017			
05/18/2017	11/20/2017	10/16/2017			
06/05/2017	12/05/2017	11/15/2017			
06/20/2017	12/20/2017	12/15/2017			
07/06/2017	01/04/2018	01/31/2018			

2017 SEMI-WEEKLY ADMINISTRATIVE DUE DATES

	1st QUARTER 2017 Period Ending 03/31/2017		2nd QUARTER 2017 Period Ending 06/30/2017		3rd QUARTER 2017 Period Ending 09/30/2017		4th QUARTER 2017 Period Ending 12/31/2017	
	Payroll Date	Due Date	Payroll Date	Due Date	Payroll Date	Due Date	Payroll Date	Due Date
1	Jan 1-3	Jan 6	Apr 1-4	Apr 7	Jul 1-4	Jul 7	Oct 1-3	Oct 6
2	Jan 4-6	Jan 11	Apr 5-7	Apr 12	Jul 5-7	Jul 12	Oct 4-6	Oct 11
3	Jan 7-10	Jan 13	Apr 8-11	Apr 14	Jul 8-11	Jul 14	Oct 7-10	Oct 13
4	Jan 11-13	Jan 18	Apr 12-14	Apr 19	Jul 12-14	Jul 19	Oct 11-13	Oct 18
5	Jan 14-17	Jan 20	Apr 15-18	Apr 21	Jul 15-18	Jul 21	Oct 14-17	Oct 20
6	Jan 18-20	Jan 25	Apr 19-21	Apr 26	Jul 19-21	Jul 26	Oct 18-20	Oct 25
7	Jan 21-24	Jan 27	Apr 22-25	Apr 28	Jul 22-25	Jul 28	Oct 21-24	Oct 27
8	Jan 25-27	Feb 1	Apr 26-28	May 3	Jul 26-28	Aug 2	Oct 25-27	Nov 1
9	Jan 28-31	Feb 3	Apr 29-30 – May 1-2	May 5	Jul 29-31 – Aug 1	Aug 4	Oct 28-31	Nov 3
10	Feb 1-3	Feb 8	May 3-5	May 10	Aug 2-4	Aug 9	Nov 1-3	Nov 8
11	Feb 4-7	Feb 10	May 6-9	May 12	Aug 5-8	Aug 11	Nov 4-7	Nov 13
12	Feb 8-10	Feb 15	May 10-12	May 17	Aug 9-11	Aug 16	Nov 8-10	Nov 15
13	Feb 11-14	Feb 17	May 13-16	May 19	Aug 12-15	Aug 18	Nov 11-14	Nov 17
14	Feb 15-17	Feb 22	May 17-19	May 24	Aug 16-18	Aug 23	Nov 15-17	Nov 22
15	Feb 18-21	Feb 24	May 20-23	May 26	Aug 19-22	Aug 25	Nov 18-21	Nov 27
16	Feb 22-24	Mar 1	May 24-26	May 31	Aug 23-25	Aug 30	Nov 22-24	Nov 29
17	Feb 25-28	Mar 3	May 27-30	Jun 2	Aug 26-29	Sep 1	Nov 25-28	Dec 1
18	Mar 1-3	Mar 8	May 31 – Jun 1-2	Jun 7	Aug 30-31 – Sep 1	Sep 6	Nov 29-30 – Dec 1	Dec 6
19	Mar 4-7	Mar 10	Jun 3-6	Jun 9	Sep 2-5	Sep 8	Dec 2-5	Dec 8
20	Mar 8-10	Mar 15	Jun 7-9	Jun 14	Sep 6-8	Sep 13	Dec 6-8	Dec 13
21	Mar 11-14	Mar 17	Jun 10-13	Jun 16	Sep 9-12	Sep 15	Dec 9-12	Dec 15
22	Mar 15-17	Mar 22	Jun 14-16	Jun 21	Sep 13-15	Sep 20	Dec 13-15	Dec 20
23	Mar 18-21	Mar 24	Jun 17-20	Jun 23	Sep 16-19	Sep 22	Dec 16-19	Dec 22
24	Mar 22-24	Mar 29	Jun 21-23	Jun 28	Sep 20-22	Sep 27	Dec 20-22	Dec 27
25	Mar 25-28	Mar 31	Jun 24-27	Jun 30	Sep 23-26	Sep 29	Dec 23-26	Dec 29
26	Mar 29-31	Apr 5	Jun 28-30	Jul 5	Sep 27-29	Oct 4	Dec 27-29	Jan 3, 2018
27					Sep 30	Oct 6	Dec 30-31	Jan 5, 2018

See reverse side for electronic filing instructions.

TO FILE ONLINE:

First time e-TIDES users must register at ***www.etides.state.pa.us***, creating a User ID and Password.

Step One

Select "Enter e-TIDES."

- Select "Register," located at the bottom of the page.

- Select "I Agree" to the e-Signature Agreement to create your User ID and Password.

Write your User ID and Password below and keep them in a secure location.

Step Two

- Select "Register Enterprise" from the left navigation.

- Choose tax type and select "Next."

- Select "I Agree" to the agreement.

- Enter a combination of two of the following account identifiers: Account ID number, 10-digit Revenue ID number and Entity ID number, select the type of entity from the drop-down box, then select "Next."

Additional Online Help

For instructions and other information, select "Instructions" from the left navigation of the e-TIDES screen.

- Visit the e-TIDES Online Demonstration.

- Access the Online Customer Service Center at ***www.revenue.pa.gov***.

User ID _____

Password _____

IMPORTANT: Keep your User ID and Password in a secure location.

Electronic Funds Transfer (EFT) Change – Effective Jan. 1, 2014, taxpayers remitting payments of $1,000 or more are required to remit using an approved electronic funds transfer (EFT) method.

TO FILE OVER THE TELEPHONE, CALL TELEFILE AT 1-800-748-8299.

All filers (semi-monthly, semi-weekly, monthly and quarterly) will need to provide the following information:

- 8-digit PA Employer Withholding Account ID Number;

- 9-digit Entity ID (EIN, SSN) or 10-digit Revenue ID;

- 8-digit tax period end date (see reverse side).

If making a payment (501 Deposit):

- Total compensation subject to PA tax is not required to make a payment.

- If no PA tax was withheld, no payment transaction is required.

- Semi-monthly, semi-weekly and monthly filers will need the total amount of PA tax withheld for the tax period total.

- Banking information (routing number, account number and account type) is required.

If filing a Quarterly Reconciliation (W3), you will need to provide the following:

- Total compensation subject to PA tax for the quarter;

- Total amount of PA tax withheld per period (semi-monthly, semi-weekly and monthly filers only);

- Total amount of PA tax withheld for the quarter; and

- Total deposits for the quarter (including verified overpayments).

If filing an Annual Reconciliation (W-2 Transmittal) you will need to provide the following:

- Total number of individual W-2s (maximum of 10);

- Total compensation subject to PA tax for each quarter;

- Total PA income tax withheld for each quarter;

- 9-digit SSN, total PA compensation, and total PA income tax withheld for each W-2; and

- 8-digit tax period end date (see reverse side).

A confirmation number will be provided as proof of filing. Please record this number for future reference.

File electronically using e-TIDES at etides

www.etides.state.pa.us