



**pennsylvania**  
DEPARTMENT OF REVENUE

BUREAU OF BUSINESS TRUST FUND TAXES  
PO BOX 280909  
HARRISBURG PA 17128-0909

**2016 PENNSYLVANIA  
MALT BEVERAGE TAX PAYMENT  
AND REPORT DUE DATES**

<b>DISTRIBUTOR REPORT DATES</b>		<b>MANUFACTURER PAYMENT AND REPORT DATES</b>	
<b>TAX PERIOD END DATES</b>	<b>TAX PERIOD DUE DATES</b>	<b>TAX PERIOD END DATES</b>	<b>TAX PERIOD DUE DATES</b>
01/31/2016	02/16/2016	01/31/2016	02/16/2016
02/29/2016	03/15/2016	02/29/2016	03/15/2016
03/31/2016	04/18/2016	03/31/2016	04/18/2016
04/30/2016	05/16/2016	04/30/2016	05/16/2016
05/31/2016	06/15/2016	05/31/2016	06/15/2016
06/30/2016	07/15/2016	06/30/2016	07/15/2016
07/31/2016	08/15/2016	07/31/2016	08/15/2016
08/31/2016	09/15/2016	08/31/2016	09/15/2016
09/30/2016	10/17/2016	09/30/2016	10/17/2016
10/31/2016	11/15/2016	10/31/2016	11/15/2016
11/30/2016	12/15/2016	11/30/2016	12/15/2016
12/31/2016	01/17/2017	12/31/2016	01/17/2017

**Malt Beverage Tax Reporting Information**

If the report due date falls on a weekend or a holiday, the report and payment are due the following business day. The appropriate forms for filing/reporting can be found on [www.revenue.pa.gov](http://www.revenue.pa.gov) under Forms and Publications.

Additional online help can be found by accessing the Online Customer Service Center at [www.revenue.pa.gov](http://www.revenue.pa.gov).

Please send all reports electronically to [ra-btftmaltbev@pa.gov](mailto:ra-btftmaltbev@pa.gov) or mail to:

**PA Department of Revenue  
Miscellaneous Tax Division  
PO Box 280909  
Harrisburg PA 17128-0909**

For questions concerning Malt Beverage Tax, please call the PA Department of Revenue's Miscellaneous Tax Division at (717)783-9374.

# INSTRUCTIONS FOR PENNSYLVANIA MALT BEVERAGE TAX PAYMENTS

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## Payment by ACH Credit

For ACH Credit EFT Reporting Instructions please visit [www.etides.state.pa.us](http://www.etides.state.pa.us) and select **Instructions**. Then select the **Payment Methods** option.

## Payment by ACH Debit using TeleFile

Use the department's TeleFile system to quickly and easily file payments - including assessment, billing, late and notice payments by using a touch-tone telephone. **The TeleFile system's toll-free number is 1-800-748-8299.**

Transmission of your TeleFile tax payment only ACH Debit payment must be completed before 11:59 p.m. Eastern Standard Time on or before the due date in order to be considered timely. You will need the following information to use TeleFile:

- Four-digit PA Malt Beverage Account ID
- Nine-digit Employer Identification Number (EIN) or Social Security Number (SSN) or your 10-digit Revenue ID
- Payment amount due
- To make a payment using ACH Debit, you will need your banking information including bank routing number, account number, period end date and account type (checking or savings). When using TeleFile to make a payment, you will receive a 16-digit confirmation number as proof of filing. **Please record this number for future reference.**

## Payment by Credit/Debit card service

You can pay your PA Business Taxes by phone or internet by using the credit/debit card service provider listed below:

Official Payments Corp.  
Phone: 1-800-2PAYTAX (1-800-272-9829)  
Internet: [www.officialpayments.com](http://www.officialpayments.com)

## Payment by Certified/Cashier's Check

Taxpayers remitting payments of \$1,000 or more are required to remit using an approved Electronic Funds Transfer (EFT) method or by certified/cashier's check. You must remit a certified or cashier's check via an express mail delivery service or in person along with the tax documents that are due on or before 4:00 p.m. of the tax due date to the following address:

**PA Department of Revenue  
Bureau of Business Trust Fund Taxes, EFT Unit  
9th Floor Strawberry Square  
Fourth and Walnut Streets  
Harrisburg PA 17128-0908**

Please include the PA Malt Beverage Account ID and EIN, SSN or 10 digit Revenue ID along with the tax period end date on the certified/cashier's check.

## Payment by Paper Check

Paper checks may be used for amounts less than \$1,000. Please make the check payable to: **PA Department of Revenue**. Note on the check your PA Malt Beverage Account ID; and EIN, SSN or 10 digit Revenue ID along with the tax period end date. The mailing address for checks is:

**PA Department of Revenue  
Miscellaneous Tax Division  
PO Box 280909  
Harrisburg PA 17128-0909**