



**pennsylvania**

DEPARTMENT OF REVENUE

BUREAU OF BUSINESS TRUST FUND TAXES  
PO BOX 280908  
HARRISBURG, PA 17128-0908

**2016 PENNSYLVANIA  
MASS TRANSIT (PTA/VRT)  
RETURNS, TAX PERIODS, AND  
ADMINISTRATIVE DUE DATES**

PUBLIC TRANSPORTATION ASSISTANCE FUND TAXES AND FEES		VEHICLE RENTAL TAX		
Quarterly Filers		Quarterly Filers		Annual Reconciliation
Tax Period End Date	Tax Period Due Date	Tax Period End Date	Tax Period Due Date	2016 Due Date
03/31/2016	04/20/2016	03/31/2016	04/20/2016	02/15/2017
06/30/2016	07/20/2016	06/30/2016	07/20/2016	
09/30/2016	10/20/2016	09/30/2016	10/20/2016	
12/31/2016	01/20/2017	12/31/2016	01/20/2017	

**TO FILE ONLINE:**

First time e-TIDES users must first register at [www.etides.state.pa.us](http://www.etides.state.pa.us), creating a User ID and Password.

**STEP ONE:**

- Select "Enter e-TIDES".
- Select "Register", located at the bottom of the page.
- Select "I Agree" to the e-Signature Agreement to create your user ID and Password.

**Write your User ID and Password below and keep in a secure location.**

**USER ID** \_\_\_\_\_

**PASSWORD** \_\_\_\_\_

**STEP TWO:**

- Select "Register Enterprise" from the left navigation.
- Choose your tax type and select "Next".
- Select "I Agree" to the agreement.
- Enter a combination of two of the following account identifiers: Account ID number, 10-digit Revenue ID number or Entity ID number, select the type of entity from the drop-down box, select "Next".

**ADDITIONAL ONLINE HELP:**

- For instructions and other information, select "Instructions" from the left navigation of the e-TIDES screen.
- Visit the E-TIDES Online Demonstration.
- Access the Online Customer Service Center at [www.revenue.pa.gov](http://www.revenue.pa.gov).

**TO FILE OVER THE TELEPHONE:**

Call the Business Tax TeleFile number: **1-800-748-8299**.

**ALL FILERS WILL NEED TO PROVIDE THE FOLLOWING INFORMATION:**

- 7-digit PTA or 8-digit VRT Tax Account ID Number
- 9-digit Entity ID (EIN or SSN associated with PTA or VRT tax number) or 10-digit Revenue ID
- 8-digit tax period end date (See above)

**IF FILING FOR PTA:**

- Amount of tire fees (whole dollars)
- Amount of motor vehicle rental
- Amount of motor vehicle lease tax
- Amount of PTA taxes and fees not paid to vendor
- Amount penalties if filing after due date
- Amount of interest if filing after due date
- Any applicable credits

**IF FILING FOR VRT:**

- Amount of taxable rentals
- Amount of rental tax due
- Amount of penalty if filing after the due date
- Amount of interest if filing after the due date

**BANKING INFORMATION:**

- ABA routing number, bank account number, bank account type for ACH debit. (Please confirm this information with your financial institution.)

**A confirmation number will be provided as proof of filing. Please keep this number for future reference.**

**CONFIRMATION NUMBER** \_\_\_\_\_

**FILE ELECTRONICALLY USING E-TIDES AT**

