

**pennsylvania**

DEPARTMENT OF REVENUE

BUREAU OF BUSINESS TRUST FUND TAXES
PO BOX 280908
HARRISBURG, PA 17128-0908**2017 PENNSYLVANIA
MASS TRANSIT (PTA/VRT)
RETURNS, TAX PERIODS, AND
ADMINISTRATIVE DUE DATES**

PUBLIC TRANSPORTATION ASSISTANCE FUND TAXES AND FEES		VEHICLE RENTAL TAX		
Quarterly Filers		Quarterly Filers		Annual Reconciliation
Tax Period End Date	Tax Period Due Date	Tax Period End Date	Tax Period Due Date	2017 Due Date
03/31/2017	04/20/2017	03/31/2017	04/20/2017	02/15/2018
06/30/2017	07/20/2017	06/30/2017	07/20/2017	
09/30/2017	10/20/2017	09/30/2017	10/20/2017	
12/31/2017	01/22/2018	12/31/2017	01/22/2018	

TO FILE ONLINE:

First time e-TIDES users must first register at www.etides.state.pa.us, creating a User ID and Password.

STEP ONE:

- Select "Enter e-TIDES".
- Select "Register", located at the bottom of the page.
- Select "I Agree" to the e-Signature Agreement to create your user ID and Password.

Write your User ID and Password below and keep in a secure location.

USER ID _____

PASSWORD _____

STEP TWO:

- Select "Register Enterprise" from the left navigation.
- Choose your tax type and select "Next".
- Select "I Agree" to the agreement.
- Enter a combination of two of the following account identifiers: Account ID number, 10-digit Revenue ID number or Entity ID number, select the type of entity from the drop-down box, select "Next".

ADDITIONAL ONLINE HELP:

- For instructions and other information, select "Instructions" from the left navigation of the e-TIDES screen.
- Visit the E-TIDES Online Demonstration.
- Access the Online Customer Service Center at www.revenue.pa.gov.

TO FILE OVER THE TELEPHONE:

Call the Business Tax TeleFile number: **1-800-748-8299**.

ALL FILERS WILL NEED TO PROVIDE THE FOLLOWING INFORMATION:

- 7-digit PTA or 8-digit VRT Tax Account ID Number
- 9-digit Entity ID (EIN or SSN associated with PTA or VRT tax number) or 10-digit Revenue ID
- 8-digit tax period end date (See above)

IF FILING FOR PTA:

- Amount of tire fees (whole dollars)
- Amount of motor vehicle rental
- Amount of motor vehicle lease tax
- Amount of PTA taxes and fees not paid to vendor
- Amount penalties if filing after due date
- Amount of interest if filing after due date
- Any applicable credits

IF FILING FOR VRT:

- Amount of taxable rentals
- Amount of rental tax due
- Amount of penalty if filing after the due date
- Amount of interest if filing after the due date

BANKING INFORMATION:

- ABA routing number, bank account number, bank account type for ACH debit. (Please confirm this information with your financial institution.)

A confirmation number will be provided as proof of filing. Please keep this number for future reference.

CONFIRMATION NUMBER _____

FILE ELECTRONICALLY USING E-TIDES AT

