



2010 PENNSYLVANIA SALES, USE AND HOTEL OCCUPANCY TAX RETURNS TAX PERIODS AND ADMINISTRATIVE DUE DATES

REV-819 AS (10-09)

MONTHLY FILERS		QUARTERLY FILERS		SEMI-ANNUAL FILERS	
<u>Tax Period</u>	<u>Tax Period</u>	<u>Tax Period</u>	<u>Tax Period</u>	<u>Tax Period</u>	<u>Tax Period</u>
<u>End Dates</u>	<u>Due Dates</u>	<u>End Dates</u>	<u>Due Dates</u>	<u>End Dates</u>	<u>Due Dates</u>
01/31/2010	02/22/2010	03/31/2010	04/20/2010	06/30/2010	08/20/2010
02/28/2010	03/22/2010	06/30/2010	07/20/2010	12/31/2010	02/22/2011
03/31/2010	04/20/2010	09/30/2010	10/20/2010		
04/30/2010	05/20/2010	12/31/2010	01/20/2011		
05/31/2010	06/21/2010				
06/30/2010	07/20/2010				
07/31/2010	08/20/2010				
08/31/2010	09/20/2010				
09/30/2010	10/20/2010				
10/31/2010	11/22/2010				
11/30/2010	12/20/2010				
12/31/2010	01/20/2011				

File electronically using e-TIDES at



See reverse side for filing instructions.

TO FILE OVER THE INTERNET:

First time e-TIDES users, a one time two-step registration process is necessary.

Go to **www.etides.state.pa.us** to create a User ID and Password.

Step One

- Select "Enter e-TIDES"
- Select "Register" located at the bottom of the page
- Select "I Agree" to the e-Signature Agreement to create your User ID and Password
*(Write your USER ID and PASSWORD below and keep them in a secure location.)

Step Two

- Select "Register Enterprise" on the left side bar
- Choose your tax type and select "Next"
- Select "I Agree" to the agreement
- Enter your Account Number, Entity ID and Type of Entity ID, select "Next"
- Select "File" at the bottom and begin using e-TIDES

Additional Online Help

- For Quick Step Setup instructions and other information, select "Instructions" on the left side bar of the e-TIDES screen
- Visit the e-TIDES Online Demonstration Site
- Visit the Online Customer Service Center at **www.revenue.state.pa.us**

*USER ID _____

*PASSWORD _____

IMPORTANT: Keep USER ID and PASSWORD information in a secure location.

TO FILE OVER THE TELEPHONE:

Call the Business Tax TeleFile number: 1-800-748-8299

All filers (Monthly, Quarterly and Semi-annual) will need to provide the following information:

- 8-digit PA Sales Tax Account ID Number
- 9-digit Entity ID (EIN or SSN associated with sales tax number)
- 8-digit tax period end date (see reverse side)
- Gross PA Sales
- Net Taxable PA Sales
- Amount of PA Sales Tax collected
- Amount of Use Tax due – if any
- Any applicable credits – (TPPR/other)
- Corresponding amounts for Philadelphia and/or Allegheny Counties (if applicable)
- Banking information (ABA routing number, bank account number, bank account type) for ACH Debit (Please confirm this information with your financial institution)

A confirmation number will be received as proof of filing. Please keep this number for future reference.