**2013 PERIOD ENDING AND ADMINISTRATIVE DUE DATES FOR THE REMITTANCE OF EMPLOYER WITHHOLDING AND FILING OF QUARTERLY RETURNS AND W-2 FORMS**

<table>
<thead>
<tr>
<th>SEMIMONTHLY FILERS</th>
<th>MONTHLY FILERS</th>
<th>MONTHLY, SEMIMONTHLY AND SEMIWEEKLY FILERS</th>
<th>QUARTERLY FILERS</th>
<th>ALL FILERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Period End Date - 15th and last day of month</td>
<td>Period End Date - last day of month</td>
<td>Period End Date - last day of March, June, September and December</td>
<td></td>
<td>Due Date W-2</td>
</tr>
<tr>
<td>Due Dates PA-501</td>
<td>Due Dates PA-501</td>
<td>Due Dates W-3</td>
<td>Due Dates PA-501/W3</td>
<td>01/31/2014</td>
</tr>
<tr>
<td>01/18/2013</td>
<td>02/15/2013</td>
<td>04/30/2013</td>
<td>04/30/2013</td>
<td>01/31/2014</td>
</tr>
<tr>
<td>02/05/2013</td>
<td>03/15/2013</td>
<td>07/31/2013</td>
<td>07/31/2013</td>
<td>01/31/2014</td>
</tr>
<tr>
<td>02/21/2013</td>
<td>04/15/2013</td>
<td>10/31/2013</td>
<td>10/31/2013</td>
<td></td>
</tr>
<tr>
<td>03/05/2013</td>
<td>05/15/2013</td>
<td>01/31/2014</td>
<td>01/31/2014</td>
<td></td>
</tr>
<tr>
<td>03/20/2013</td>
<td>06/17/2013</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04/03/2013</td>
<td>07/15/2013</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04/18/2013</td>
<td>08/15/2013</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05/03/2013</td>
<td>09/16/2013</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05/20/2013</td>
<td>10/15/2013</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/05/2013</td>
<td>11/15/2013</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/19/2013</td>
<td>12/16/2013</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>07/03/2013</td>
<td>01/31/2014</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**2013 SEMIWEEKLY ADMINISTRATIVE DUE DATES**

<table>
<thead>
<tr>
<th>1st QUARTER 2013</th>
<th>2nd QUARTER 2013</th>
<th>3rd QUARTER 2013</th>
<th>4th QUARTER 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Period Ending 03/31/2013</td>
<td>Period Ending 06/30/2013</td>
<td>Period Ending 09/30/2013</td>
<td>Period Ending 12/31/2013</td>
</tr>
</tbody>
</table>

See reverse side for electronic filing instructions.
TO FILE ONLINE:
First time e-TIDES users must register at www.etides.state.pa.us, creating a User ID and Password.

Step One
- Select "Enter e-TIDES".
- Select "Register", located at the bottom of the page.
- Select "I Agree" to the e-Signature Agreement to create your User ID and Password.

Write your User ID and Password below and keep them in a secure location.

Step Two
- Select "Register Enterprise" from the left navigation.
- Choose your tax type and select "Next".
- Select "I Agree" to the agreement.
- Enter your account number, Entity ID and type of Entity ID, then select "Next".
- Select "File" at the bottom and begin using e-TIDES.

Additional Online help
For instructions and other information, select "Instructions" from the left navigation of the e-TIDES screen.
- Visit the E-TIDES Online Demonstration.
- Access the Online Customer Service Center at www.revenue.state.pa.us

User ID
Password

IMPORTANT: Keep User ID and Password in a secure location.

TO FILE OVER THE TELEPHONE, CALL TELEFILE AT 1-800-748-8299.
All filers (Semimonthly, semiweekly, monthly and quarterly) will need to provide the following information:
- 8-digit PA Employer Withholding Account ID Number
- 9-digit Entity ID (EIN, SSN or number issued by the PA Department of Revenue)
- 8-digit tax period end date (See reverse side.)

If making a payment (501 Deposit):
- Total compensation subject to PA tax is not required to make a payment.
- If no PA tax was withheld, no payment transaction is required.
- Semimonthly, semiweekly and monthly filers will need the total amount of PA tax withheld for the tax period total.
- Banking information (routing number, account number and account type) is required.

If filing a Quarterly Reconciliation (W3), you will need to provide the following:
- Total compensation subject to PA Tax for the quarter;
- Total amount of PA tax withheld per period (Semimonthly, semiweekly and monthly filers only);
- Total amount of PA tax withheld for the quarter; and
- Total deposits for the quarter (including verified overpayments).

If filing an Annual Reconciliation (W-2 Transmittal) you will need to provide the following:
- Total number of individual W-2s (maximum of 10);
- Total compensation subject to PA tax for each quarter;
- Total PA income tax withheld for each quarter;
- 9-digit SSN, total PA compensation, and total PA income tax withheld for each W-2; and
- 8-digit tax period end date (see reverse side)

A confirmation number will be provided as proof of filing. Please record this number for future reference.

File electronically using e-TIDES at www.etides.state.pa.us