

**2014 PERIOD ENDING AND ADMINISTRATIVE DUE DATES FOR THE REMITTANCE OF  
 EMPLOYER WITHHOLDING AND FILING OF QUARTERLY RETURNS AND W-2 FORMS**

<b>SEMIMONTHLY FILERS</b> Period End Date - 15th and last day of month <b>Due Dates PA-501</b>	<b>MONTHLY FILERS</b> Period End Date - last day of month <b>Due Dates PA-501</b>	<b>MONTHLY, SEMIMONTHLY AND SEMIWEEKLY FILERS</b> <b>Due Dates W-3</b>	<b>QUARTERLY FILERS</b> Period End Date - last day of March, June, September and December <b>Due Dates PA-501/W3</b>	<b>ALL FILERS</b> <b>Due Date W-2</b>
01/21/2014    07/18/2014	02/18/2014	04/30/2014	04/30/2014	01/31/2015
02/05/2014    08/05/2014	03/17/2014	07/31/2014	07/31/2014	
02/20/2014    08/20/2014	04/15/2014	10/31/2014	10/31/2014	
03/05/2014    09/04/2014	05/15/2014	02/02/2015	02/02/2015	
03/19/2014    09/18/2014	06/16/2014			
04/03/2014    10/03/2014	07/15/2014			
04/18/2014    10/20/2014	08/15/2014			
05/05/2014    11/05/2014	09/15/2014			
05/20/2014    11/19/2014	10/15/2014			
06/04/2014    12/03/2014	11/17/2014			
06/18/2014    12/18/2014	12/15/2014			
07/03/2014    01/06/2015	02/02/2015			

**2014 SEMIWEEKLY ADMINISTRATIVE DUE DATES**

	<b>1st QUARTER 2014</b> Period Ending 03/31/2014		<b>2nd QUARTER 2014</b> Period Ending 06/30/2014		<b>3rd QUARTER 2014</b> Period Ending 09/30/2014		<b>4th QUARTER 2014</b> Period Ending 12/31/2014	
	<b>Payroll Date</b>	<b>Due Date</b>	<b>Payroll Date</b>	<b>Due Date</b>	<b>Payroll Date</b>	<b>Due Date</b>	<b>Payroll Date</b>	<b>Due Date</b>
1	Jan 1-3	Jan 8	Apr 1	Apr 4	Jul 1	Jul 7	Oct 1-3	Oct 8
2	Jan 4-7	Jan 10	Apr 2-4	Apr 9	Jul 2-4	Jul 9	Oct 4-7	Oct 10
3	Jan 8-10	Jan 15	Apr 5-8	Apr 11	Jul 5-8	Jul 11	Oct 8-10	Oct 15
4	Jan 11-14	Jan 17	Apr 9-11	Apr 17	Jul 9-11	Jul 16	Oct 11-14	Oct 17
5	Jan 15-17	Jan 22	Apr 12-15	Apr 18	Jul 12-15	Jul 18	Oct 15-17	Oct 22
6	Jan 18-21	Jan 24	Apr 16-18	Apr 23	Jul 16-18	Jul 23	Oct 18-21	Oct 24
7	Jan 22-24	Jan 29	Apr 19-22	Apr 25	Jul 19-22	Jul 25	Oct 22-24	Oct 29
8	Jan 25-28	Jan 31	Apr 23-25	Apr 30	Jul 23-25	Jul 30	Oct 25-28	Oct 31
9	Jan 29-31	Feb 5	Apr 26-29	May 2	Jul 26-29	Aug 1	Oct 29-31	Nov 5
10	Feb 1-4	Feb 7	Apr 30 - May 1-2	May 7	Jul 30-31 - Aug 1	Aug 6	Nov 1-4	Nov 7
11	Feb 5-7	Feb 12	May 3-6	May 9	Aug 2-5	Aug 8	Nov 5-7	Nov 12
12	Feb 8-11	Feb 14	May 7-9	May 14	Aug 6-8	Aug 13	Nov 8-11	Nov 14
13	Feb 12-14	Feb 19	May 10-13	May 16	Aug 9-12	Aug 15	Nov 12-14	Nov 19
14	Feb 15-18	Feb 21	May 14-16	May 21	Aug 13-15	Aug 20	Nov 15-18	Nov 21
15	Feb 19-21	Feb 26	May 17-20	May 23	Aug 16-19	Aug 22	Nov 19-21	Nov 26
16	Feb 22-25	Feb 28	May 21-23	May 28	Aug 20-22	Aug 27	Nov 22-25	Dec 1
17	Feb 26-28	Mar 5	May 24-27	May 30	Aug 23-26	Aug 29	Nov 26-28	Dec 3
18	Mar 1-4	Mar 7	May 28-30	Jun 4	Aug 27-29	Sep 3	Nov 29-30-Dec 1-2	Dec 5
19	Mar 5-7	Mar 12	May 31 - Jun 1-3	Jun 6	Aug 30-31 - Sep 1-2	Sep 5	Dec 3-5	Dec 10
20	Mar 8-11	Mar 14	Jun 4-6	Jun 11	Sep 3-5	Sep 10	Dec 6-9	Dec 12
21	Mar 12-14	Mar 19	Jun 7-10	Jun 13	Sep 6-9	Sep 12	Dec 10-12	Dec 17
22	Mar 15-18	Mar 21	Jun 11-13	Jun 18	Sep 10-12	Sep 17	Dec 13-16	Dec 19
23	Mar 19-21	Mar 26	Jun 14-17	Jun 20	Sep 13-16	Sep 19	Dec 17-19	Dec 24
24	Mar 22-25	Mar 28	Jun 18-20	Jun 25	Sep 17-19	Sep 24	Dec 20-23	Dec 26
25	Mar 26-28	Apr 2	Jun 21-24	Jun 27	Sep 20-23	Sep 26	Dec 24-26	Dec 31
26	Mar 29-31	Apr 4	Jun 25-27	Jul 2	Sep 24-26	Oct 1	Dec 27-30	Jan 2, 2015
27			Jun 28-30	Jul 7	Sep 27-30	Oct 3	Dec 31	Jan 7, 2015

See reverse side for electronic filing instructions.

## TO FILE ONLINE:

First time e-TIDES users must register at [www.etides.state.pa.us](http://www.etides.state.pa.us), creating a User ID and Password.

### Step One

- Select "Enter e-TIDES".
- Select "Register", located at the bottom of the page.
- Select "I Agree" to the e-Signature Agreement to create your User ID and Password.

Write your User ID and Password below and keep them in a secure location.

### Step Two

- Select "Register Enterprise" from the left navigation.
- Choose your tax type and select "Next".
- Select "I Agree" to the agreement.
- Enter your account number, Entity ID and type of Entity ID, then select "Next".
- Select "File" at the bottom and begin using e-TIDES.

### Additional Online help

For instructions and other information, select "Instructions" from the left navigation of the e-TIDES screen.

- Visit the E-TIDES Online Demonstration.
- Access the Online Customer Service Center at [www.revenue.state.pa.us](http://www.revenue.state.pa.us).

User ID \_\_\_\_\_

Password \_\_\_\_\_

**IMPORTANT:** Keep User ID and Password in a secure location.

**Electronic Funds Transfer (EFT) Change** – Effective Jan. 1, 2014, taxpayers remitting payments of \$1,000 or more are required to remit using an approved electronic funds transfer (EFT) method.

## TO FILE OVER THE TELEPHONE, CALL TELEFILE AT 1-800-748-8299.

All filers (Semimonthly, semiweekly, monthly and quarterly) will need to provide the following information:

- 8-digit PA Employer Withholding Account ID Number
- 9-digit Entity ID (EIN, SSN or number issued by the PA Department of Revenue)
- 8-digit tax period end date (See reverse side.)

If making a payment (501 Deposit):

- Total compensation subject to PA tax is not required to make a payment.
- If no PA tax was withheld, no payment transaction is required.
- Semimonthly, semiweekly and monthly filers will need the total amount of PA tax withheld for the tax period total.
- Banking information (routing number, account number and account type) is required.

If filing a Quarterly Reconciliation (W3), you will need to provide the following:

- Total compensation subject to PA Tax for the quarter;
- Total amount of PA tax withheld per period (Semimonthly, semiweekly and monthly filers only);
- Total amount of PA tax withheld for the quarter; and
- Total deposits for the quarter (including verified overpayments).

If filing an Annual Reconciliation (W-2 Transmittal) you will need to provide the following:

- Total number of individual W-2s (maximum of 10);
- Total compensation subject to PA tax for each quarter;
- Total PA income tax withheld for each quarter;
- 9-digit SSN, total PA compensation, and total PA income tax withheld for each W-2; and
- 8-digit tax period end date (see reverse side)

A confirmation number will be provided as proof of filing. Please record this number for future reference.

File electronically using e-TIDES at



[www.etides.state.pa.us](http://www.etides.state.pa.us)