



**pennsylvania**

DEPARTMENT OF REVENUE

BUREAU OF BUSINESS TRUST FUND TAXES  
PO BOX 280908  
HARRISBURG, PA 17128-0908

**2018 PENNSYLVANIA  
MASS TRANSIT (PTA/VRT)  
RETURNS, TAX PERIODS, AND  
ADMINISTRATIVE DUE DATES**

| PUBLIC TRANSPORTATION ASSISTANCE<br>FUND TAXES AND FEES |                     | VEHICLE RENTAL TAX  |                     |                       |
|---|---------------------|---------------------|---------------------|-----------------------|
| Quarterly Filers  |                     | Quarterly Filers    |                     | Annual Reconciliation |
| Tax Period End Date                                     | Tax Period Due Date | Tax Period End Date | Tax Period Due Date | 2018 Due Date         |
| 03/31/2018  | 04/20/2018          | 03/31/2018          | 04/20/2018          | 02/15/2019            |
| 06/30/2018  | 07/20/2018          | 06/30/2018          | 07/20/2018          |                       |
| 09/30/2018  | 10/22/2018          | 09/30/2018          | 10/22/2018          |                       |
| 12/31/2018  | 01/22/2019          | 12/31/2018          | 01/22/2019          |                       |

**TO FILE ONLINE:**

First time e-TIDES users must first register at [www.etides.state.pa.us](http://www.etides.state.pa.us), creating a User ID and Password.

**STEP ONE:**

- Select "Enter e-TIDES".
- Select "Register", located at the bottom of the page.
- Select "I Agree" to the e-Signature Agreement to create your user ID and Password.

**Write your User ID and Password below and keep in a secure location.**

**USER ID** \_\_\_\_\_

**PASSWORD** \_\_\_\_\_

**STEP TWO:**

- Select "Register Enterprise" from the left navigation.
- Choose your tax type and select "Next".
- Select "I Agree" to the agreement.
- Enter a combination of two of the following account identifiers: Account ID number, 10-digit Revenue ID number or Entity ID number, select the type of entity from the drop-down box, select "Next".

**ADDITIONAL ONLINE HELP:**

- For instructions and other information, select "Instructions" from the left navigation of the e-TIDES screen.
- Visit the e-TIDES Online Demonstration.
- Access the Online Customer Service Center at [www.revenue.pa.gov](http://www.revenue.pa.gov).

**TO FILE OVER THE TELEPHONE:**

Call the Business Tax TeleFile number: **1-800-748-8299**.

**ALL FILERS WILL NEED TO PROVIDE THE FOLLOWING INFORMATION:**

- 7-digit PTA or 8-digit VRT Tax Account ID Number
- 9-digit Entity ID (EIN or SSN associated with PTA or VRT tax number) or 10-digit Revenue ID
- 8-digit tax period end date (See above)

**IF FILING FOR PTA:**

- Amount of tire fees (whole dollars)
- Amount of motor vehicle rental
- Amount of motor vehicle lease tax
- Amount of PTA taxes and fees not paid to vendor
- Amount of penalties if filing after due date
- Amount of interest if filing after due date
- Any applicable credits

**IF FILING FOR VRT:**

- Amount of taxable rentals
- Amount of rental tax due
- Amount of penalty if filing after the due date
- Amount of interest if filing after the due date

**BANKING INFORMATION:**

- ABA routing number, bank account number, bank account type for ACH debit. (Please confirm this information with your financial institution.)

**A confirmation number will be provided as proof of filing. Please keep this number for future reference.**

**FILE ELECTRONICALLY USING E-TIDES AT**

