PA-40ES CORRECTION FORM FOR ESTATES, TRUSTS, PARTNERSHIPS, LIMITED LIABILITY COMPANIES, ASSOCIATIONS, PA S CORPORATIONS

Please print or type your correct information
Use this form ONLY if the information on your PA-40ES form is incorrect

This taxpayer is (fill in one oval):

- ☐ Estate
- ☐ Trust
- ☐ Partnership
- ☐ PA S Corporation
- ☐ Limited Liability Company
- ☐ Association

Type of change (fill in all that apply):

- ☐ Employer Identification Number
- ☐ Name
- ☐ Address

**INSTRUCTIONS:**

1. Fill in the oval for the type of entity.
2. Fill in the appropriate oval(s) explaining the change(s) you are making.
3. Enter the **CORRECT** and **INCORRECT** information in the spaces provided.
4. You must enter the Employer Identification Number.
5. Mail the completed form to the address shown above.

**IMPORTANT:** The Bureau of Individual Taxes will make all the changes that you request. However, the bureau will only send new PA-40ES forms if you change your name or Employer Identification Number. If only changing the address, the bureau will correct the account; please continue to use the PA-40ES forms originally issued.

**REMEMBER:** Enter the suffix that follows the EIN on the PA-40ES form. Estates and trusts have an "F" suffix. Partnerships, associations, limited liability companies, and PA S corporations have a "C" suffix. This letter code distinguishes 9-digit Employer Identification Numbers from 9-digit Social Security numbers.

**IMPORTANT: WE CANNOT CORRECT YOUR ACCOUNT WITHOUT YOUR CORRECT EIN.**

<table>
<thead>
<tr>
<th>CORRECT Information</th>
<th>Enter the letter code (F or C) here ↓</th>
<th>INCORRECT Information</th>
<th>Enter the letter code (F or C) here ↓</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employer Identification Number</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

Business Name

Street Address

City | State | ZIP Code | City | State | ZIP Code

Authorized Representative (PLEASE PRINT)

Signature | Date | Title

Authorized Representative (PLEASE PRINT)

Signature | Date | Title

Telephone
INSTRUCTIONS:
1. Fill in the appropriate oval(s) explaining the change(s) you are making.
2. Enter the CORRECT and INCORRECT information in the spaces provided.
3. You must enter your Social Security number.
4. Mail the completed form to the address shown above.

IMPORTANT: The Bureau of Individual Taxes will make all the changes that you request. However, the bureau will only send new PA-40ES forms if you change your name or Social Security number. If you are only changing your address, the bureau will correct your account; please continue to use the PA-40ES forms originally issued.

PA-40ES CORRECTION FORM FOR INDIVIDUALS
Please print or type your correct information
Use this form ONLY if the information on your PA-40ES form is incorrect

I am changing (fill in all that apply):
- Social Security Number
- Name
- Address

Filing Status (fill in the oval for the correct status):
- Single
- Married, Filing Jointly
- Married, Filing Separately
- Final

Deceased - Date of Death:

INSTRUCTIONS:
1. Fill in the appropriate oval(s) explaining the change(s) you are making.
2. Enter the CORRECT and INCORRECT information in the spaces provided.
3. You must enter your Social Security number.
4. Mail the completed form to the address shown above.

IMPORTANT: WE CANNOT CORRECT YOUR ACCOUNT WITHOUT YOUR CORRECT SSN.

CORRECT Information
Your Social Security number

INCORRECT Information
Social Security number

Also enter your spouse’s Social Security number, if applicable

Name
Street Address
City State ZIP Code

Signature Date Daytime Telephone

Also enter your spouse’s Name
Street Address
City State ZIP Code

Signature Date Daytime Telephone